

# **Data Processing Information**

Safe Sky Industries, Inc.

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### 1 1 Introduction

Safe Sky Industries AB ("Safe Sky", "we", "us", "our") are responsible for the processing of the personal data of visitors to the website safe-sky.net and persons who contact us or use our services (Airside Sync, etc.). The following explains how we process your personal data.

"Personal data" means any information which can be used, directly or indirectly, to identify an individual. Examples of personal data include but are not restricted to name, age, gender, contact information, address, IP-address and payment information. Our processing of personal data is regulated by the General Data Protection Regulation (EU) 2016/679 ("GDPR") and Swedish data protection law (collectively "data protection law"). More information about data protection law can be found at the website of the Swedish Data Protection Authority: http://www.datainspektionen.se.

Safe Sky Industries AB, organisation number 559198-7028, is the controller. The controller decides on the means and purposes of the processing of personal data.

## 2 2. Data Processing

This section describes how we process your personal data and the purposes of processing. We process your personal data in the following situations:

#### 2.1 2.1 You communicate with us

Personal data processed: When you communicate with us, we process the personal data that you yourself provide to us, including but not restricted to name and contact information. We may also process your personal data related to the matter for which you contacted us and any other comments or questions you might have.

Purposes of processing personal data: We process your personal data in order to answer your questions and handle the matter for which you contacted us, to provide you with information or materials that you have requested and to improve our offers, services and the information we provide on our websites.

Legal basis for processing: We process your personal data on the basis that it is necessary for the purposes of a legitimate interest. We may also process personal data on the basis that it is necessary for the performance of a contract or in order to take steps prior to entering into a contract.

#### 2.2 You sign up for a newsletter or to receive offers

Safe Sky provides a number of newsletters through mailing lists. If you sign up for a newsletters, you will be included in the corresponding mailing list and receive regular news updates.

Personal data processed: When you sign up for a newsletter, we will process your name and email address.

Purposes of processing personal data: We process your personal data in order to provide you with the newsletter(s) and offers for which you have signed up.

Legal basis for processing: We process your personal data on the basis of your consent. You can withdraw your consent at any time, without this affecting the lawfulness of previous processing. It is important to note that it will not be possible for us to provide you with our newsletters or offers if you withdraw consent. We ask that you contact us using the contact information in Section 8 if you wish to withdraw your consent for the processing of your personal data.

## 2.3 You use the Airside Sync service

Safe Sky provides a the Airside Sync Cloud service. To access the Service you sign up for an account of have one created for you.

Personal data processed: When you receive an account, we will process your name and email address. You will set a password.

Purposes of processing personal data: We process your personal data in order to provide you with the service.

Legal basis for processing: We process your personal data on the basis of your consent. You can withdraw your consent at any time, without this affecting the lawfulness of previous processing. It is important to note that it will not be possible for us to provide you with our Service if you withdraw consent. We ask that you contact us using the contact information in Section 8 if you wish to withdraw your consent for the processing of your personal data.

#### 2.4 2.4 Recruitment

We advertise available positions on our websites and in other media. We process the personal data you submit in your job application, any communications concerning the recruitment process and information concerning interviews. We also process the personal data concerning any references that you provide

Personal data processed: We process the information you provide in your job application and in communications concerning the recruitment process, including but not restricted to name, age, personal contact information, address, education and employment record, other biographic information and references.

Purposes of processing personal data: We process your personal data in order to administer the recruitment process. And evaluate your job application.

Legal basis for processing: We process personal data on the basis that it is necessary for the purposes of a legitimate interest. We may also process personal data on the basis that it is necessary for the performance of a contract or in order to take steps prior to entering into a contract.

## 3 3. Data Retention

We retain your personal data for as long as it is necessary to fulfil the purposes for which for which they are processed, or for as long as we are required to retain them in accordance with law or regulation.

## 4 4. Data Sharing

We will never sell your personal data to any third party. We may transfer your personal data to our suppliers of IT services. We may also be required by law or regulation to transfer your personal data to a competent public authority.

### 5 5. Data Protection

We are committed to the safeguarding of personal data. We have measures in place to protect the integrity and security of personal data in accordance with the requirements of the GDPR. We process personal data using encrypted and password protected systems. We implement internal routines for data protection.

## 6 6. Your rights

You have certain rights in relation to our processing of your personal data under data protection law:

- Information about and access to your personal data you have the right to obtain confirmation as to whether your personal data are being processed by us and, where that is the case, to access and receive information about your personal data.
- Rectification of personal data you have the right to have your personal data rectified if they are inaccurate our outdated.
- Erasure of personal data you have the right, in certain situations, to have your personal data erased.
- Object to processing you have the right to object to processing where your personal data are being processed for direct marketing purposes.
- Data portability you have the right to have your personal data transferred by us to another organisation, if you have provided us with this data and we are processing it based on your consent.

If you wish to exercise any of these rights, we ask that you contact us using the contact information in Section 8 below.

Please contact us if you believe that our processing of your personal data does not fulfil the requirements of data protection law. You also have the right to lodge a complaint with the supervisory authority for data protection. The competent supervisory authority in Sweden is the Swedish Data Protection Authority: https://www.datainspektionen.se/in-english/contact-us/

## 7 7. Changes

The information on this page may be subject to change from time to time. We will inform you of any substantial changes that we make to this information. In situations where your personal data is processed based on your consent, we will ask you to renew your consent if there are any substantive changes to the processing of personal data or your rights in relation to the processing.

## 8 8. Contact us

For requests, queries or complaints concerning personal data, privacy, the use of cookies or other information related to data protection, please contact us at legal@safe-sky.net or write to the address below:

Safe Sky Industries AB Prästkragevägen 23 236 35 Höllviken Sweden